Commitment change order item

Items required to be entered are marked as such in the **Comment** column.

Number	Type	Length	Item	Comment
1	alpha	4	record ID	required, must be **CCOI**
2	alpha	12	commitment ID	required
3	alpha	5	commitment CO ID	required
4	numeric	3	item number	required; commitment item must already exist
5	alpha	30	description	
6	numeric	8.4	units	if tracking units; unit cost is retrieved from original commitment item; If not tracking units, contributes to total commitment item amount, but not written to the commitment item or JC transaction records
7	numeric	9.2	amount	including tax, see Note; if entered, overrides units times unit cost; if blank and tax group is entered on original commitment item, calculate as ((units times unit cost) plus tax)

Note: If you are using taxes in Accounts Payable and a tax group was entered or imported for the original commitment item (item #4), you should include tax in the amount (item #7).

More resources

You can visit Sage City to join product discussions, search articles in the Sage knowledgebase, or chat online with an expert.

For additional training on Sage products, visit Sage University.