Commitment

Items required to be entered are marked as such in the **Comment** column.

No.	Type	Length	Item	Comment
1	alpha	1	record ID	required, must be **C**
2	alpha	12	commitment ID	required
3	option button	1	commitment type	1=Subcontract, 2=PO
4	alpha	30	description	
5	alpha	10	vendor ID	If blank, contract is uncommitted (Note: if importing from Buyout, this is the contact ID)
6	date	10	date	if blank, uses system date
7	numeric	2.3	retainage percent	47 2/3% entered as 47.667
8	check box	5	committed to JC	see commit method
9	check box	5	closed	
10	check box	5	printed	
11	alpha	30	to address 1	PO only, Header Info window
12	alpha	30	to address 2	PO only, Header Info window
13	alpha	15	to city	PO only, Header Info window
14	alpha	4	to state	PO only, Header Info window
15	alpha	10	to ZIP code	PO only, Header Info window
16	alpha	30	ship to address 1	PO only, Header Info window
17	alpha	30	ship to address 2	PO only, Header Info window
18	alpha	15	ship to city	PO only, Header Info window
19	alpha	4	ship to state	PO only, Header Info window
20	alpha	10	ship to ZIP code	PO only, Header Info window
21	alpha	15	ordered by	PO only, Header Info window
22	alpha	15	terms	PO only, Header Info window
23	alpha	15	ship via	PO only, Header Info window
24	alpha	15	free on board	PO only, Header Info window
25	alpha	15	misc alpha 5	PO only, Header Info window

26	date	10	delivery date	PO only, Header Info window
27	date	10	misc date 2	PO only, Header Info window
28	date	10	misc date 3	PO only, Header Info window
29	alpha	1000	scope of work	see alpha item description
30	date	10	startup notification	Schedule window
31	date	10	scheduled start	Schedule window
32	date	10	actual start	Schedule window
33	date	10	sched. completion	Schedule window
34	date	10	actual completion	Schedule window
35	check box	5	workers' comp. Required	Insurance window
36	alpha	25	workers' comp. company	Insurance window
37	alpha	25	workers' comp. policy	Insurance window
38	date	10	workers' comp. effective	Insurance window
39	date	10	workers' comp. expiration	Insurance window
40	numeric	10	workers' comp. limit	Insurance window
41	check box	5	workers' comp. Received	Insurance window
42	date	10	workers' comp. Received date	Insurance window
43	alpha	20	workers' comp. Received by	Insurance window
44	check box	5	workers' comp. Override	Insurance window
45	check box	5	auto Required	Insurance window
46	alpha	25	auto company	Insurance window
47	alpha	25	auto policy	Insurance window
48	date	10	auto effective	Insurance window
49	date	10	auto expiration	Insurance window
50	numeric	10	auto limit	Insurance window
51	check box	5	auto Received	Insurance window
52	date	10	auto Received date	Insurance window
53	alpha	20	auto Received by	Insurance window
54	check box	5	auto Override	Insurance window
55	check box	5	gen. liability Required	Insurance window

	alpha	25	gen. liability co.	Insurance window
57	alpha	25	gen. liability policy	Insurance window
58	date	10	gen. liability effective	Insurance window
59	date	10	gen. liability expiration	Insurance window
60	numeric	10	gen. liability limit	Insurance window
61	check box	5	gen. liability Received	Insurance window
62	date	10	gen. liability Received date	Insurance window
63	alpha	20	gen. liability Received by	Insurance window
64	check box	5	gen. liability Override	Insurance window
65	check box	5	umbrella Required	Insurance window
66	alpha	25	umbrella company	Insurance window
67	alpha	25	umbrella policy	Insurance window
68	date	10	umbrella effective	Insurance window
69	date	10	umbrella expiration	Insurance window
70	numeric	10	umbrella limit	Insurance window
71	check box	5	umbrella Received	Insurance window
72	date	10	umbrella Received date	Insurance window
73	alpha	20	umbrella Received by	Insurance window
74	check box	5	umbrella Override	Insurance window
75	check box	5	Custom 1 Required	Insurance window
76	alpha	25	Custom 1 company	Insurance window
77	alpha	25	Custom 1 policy	Insurance window
78	date	10	Custom 1 effective	Insurance window
79	date	10	Custom 1 expiration	Insurance window
80	numeric	10	Custom 1 limit	Insurance window
81	check box	5	Custom 1 Received	Insurance window
82	date	10	Custom 1 Received date	Insurance window
83	alpha	20	Custom 1 Received by	Insurance window
84	check box	5	Custom 1 Override	Insurance window
85	check box	5	Custom 2 Required	Insurance window

	alpha	25	Custom 2 company	Insurance window
87	alpha	25	Custom 2 policy	Insurance window
88	date	10	Custom 2 effective	Insurance window
89	date	10	Custom 2 expiration	Insurance window
90	numeric	10	Custom 2 limit	Insurance window
91	check box	5	Custom 2 Received	Insurance window
92	date	10	Custom 2 Received date	Insurance window
93	alpha	20	Custom 2 Received by	Insurance window
94	check box	5	Custom 2 Override	Insurance window
95	alpha	30	your verbal	Other Information window
96	alpha	30	your issued by	Other Information window
97	alpha	30	your signed by	Other Information window
98	date	10	your signed on	Other Information window
99	date	10	verbal approval rec. due	Checklist window
100	check box	5	verbal approval received	Checklist window
101	alpha	30	vendor verbal	Other Information window
102	alpha	30	vendor signed by	Other Information window
103	date	10	vendor signed on	Other Information window
104	date	10	contract issued due	Checklist window
105	check box	5	contract issued	Checklist window
106	date	10	signed contract rec. due	Checklist window
107	check box	5	signed contract received	Checklist window
108	date	10	insurance cert. rec. due	Checklist window
109	check box	5	insurance certificate rec.	Checklist window
110	check box	5	misc checklist1	Checklist window
111	date	10	misc checklist1 due	Checklist window
112	check box	5	misc checklist2	Checklist window
113	date	10	misc checklist2 due	Checklist window
114	check box	5	misc checklist3	Checklist window
115	date	10	misc checklist3 due	Checklist window

	check box	5	misc checklist4	Checklist window
117	date	10	misc checklist4 due	Checklist window
118	check box	5	performance bond req.	Other Information window
119	date	10	perform. bond rec. due	Checklist window
120	check box	5	performance bond rec.	Other Info. & Checklist windows
121	numeric	-9.2	performance bond amt.	Other Information window
122	alpha	30	performance bond surety	Other Information window
123	alpha	30	perform. bond contact	Other Information window
124	telephone	13	perform. bond phone	Other Information window
125	check box	5	payment bond required	Other Information window
126	date	10	payment bond rec. due	Checklist window
127	check box	5	payment bond received	Other Info. & Checklist windows
128	numeric	-9.2	payment bond amount	Other Information window
129	alpha	30	payment bond surety	Other Information window
130	alpha	30	payment bond contact	Other Information window
131	telephone	13	payment bond phone	Other Information window
132	check box	5	Master Compliance Approval	Commitment window
133-382	varies	varies	1 - 250 custom fields	see About field types

More resources

You can visit Sage City to join product discussions, search articles in the Sage knowledgebase, or chat online with an expert.

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